

MUSIC EXAMINATIONS

GUIDELINES FOR PARENTS



Please read the details below carefully then sign the form below with your payment and return to Lingard.

If you have any queries please do not hesitate to call us.

1. Entries can not be made without full payment and a completed examination entry slip sent to the Lingard Administrator by the deadline (see slip below). The ABRSM exam fees are as follows for 2009 (increases will be made by ABRSM for 2010 in Dec 2009):

Grade 1 - £29.60	Grade 5 - £46.70
Grade 2 - £35.30	Grade 6 - £54.70
Grade 3 - £39.40	Grade 7 - £60.00
Grade 4 - £43.90	Grade 8 - £70.80

Please contact the administrator for the Trinity Guildhall exam fees.

2. You will be invited to attend an **exam seminar** (free to registered families) - this takes place approx. two weeks before the exam date. This is an opportunity for pupils to play some of their music in a supportive and non critical atmosphere and / or learn more about the exam. See current Newsletter / Exam Schedule for details.
3. The exam time and date will be sent to you around 3 weeks before the exam date. The exam date and time can only be changed in totally unavoidable circumstances. In this event an additional charge of up to £25 will be levied. Refunds (of up to 75%) for missed examinations require a doctor's letter. If the exam is missed for any other reason than illness, the exam fee is non-refundable.
4. All instruments, including voice but excluding the piano, require an **accompanist**. Details of the Lingard accompanist(s) will be on the exam schedule. It is the responsibility of parents to ensure that their child has an accompanist. We automatically offer our Lingard accompanist to all Lingard exam entrants but whilst we will do our very best to accommodate all requests, Lingard cannot guarantee to provide this service. Therefore we advise early booking direct with the accompanist.
5. All rehearsals with the accompanist need to be paid for by parents **direct** to the accompanist at the **first** rehearsal. Rates of pay depend on the examination grade and vary from £25. This normally includes one rehearsal as well as attendance at the examination itself. Rates are found on the website - www.lingardmusic.com.
6. It is the responsibility of parents to ensure that their child has all the **accompaniment music**. We recommend that parents check that they have bought the required books as soon as possible. Missing music may mean extra rehearsals at extra cost or even disqualification from the examination as using photocopied music in exams or public performances is illegal.
7. Extra rehearsals with the accompanist may be available for an extra charge, as may extra aural tuition - please call us for more information.
8. Exam results will be sent to each candidate directly or via their teacher as soon as possible after we receive them from the Board and are published on our 'examination result' page on our web-site www.lingardmusic.com.

LINGARD ADMINISTRATION

PHONE: 07599 818 518 E MAIL: ENQUIRIES@LINGARDMUSIC.COM WWW.LINGARDMUSIC.COM

INSTRUMENTAL MUSIC EXAMINATION ENTRY FORM



Name: Instrument: Grade:

Address:

Email Address:

I have read and accept the terms as set out in the 'Guidelines for Parents' letter and enclose a cheque made payable to 'Lingard' for £.....

Signed: (Parent/Guardian) Name (Printed):.....

Date:

Any relevant comments:

Please return this slip to Lingard as soon as possible. Thank you.

LINGARD ADMINISTRATION, 10 NUN'S ROAD, HYDE, WINCHESTER, SO23 7EF
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